

CHANGES TO MEMBERSHIP RENEWAL PROCESS

We have some important updates to share regarding changes to the Membership section of our website, which we believe will ultimately enhance your experience with the Kansas Bowhunters Association (KBA).

What's Changed:

Our new system not only allows us to retain your login information and facilitate automatic renewals, but it also offers you the freedom to choose your membership renewal option. You can now decide between a one-time payment that will last up to a year or an annual renewal that will automatically renew yearly until you cancel, or your card expires. This enhancement is designed to give you more control over your membership and payment preferences. We understand that this may raise concerns, and we want to assure you that this is a one-time adjustment we've had to make to make KBA more efficient and responsive to your needs.

What You Need to Do:

When it's time to renew your membership, the process will be easier than ever. You can simply follow the steps outlined below:

1) How to Renew Your Membership:

a) Go to the Kansas Bowhunters Association website by visiting thekbasite.com.

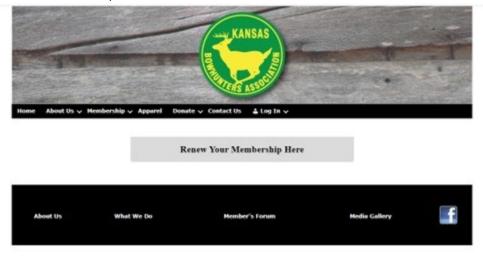


b) Hover over the "Log In" option in the website's navigation menu.



c) In the dropdown menu that appears, click on "Renewal."

d) Click "Renew Your Membership Here"



- https://thaibasite.com/sign-up
- e) Provide your username and email address.

f) Check the box indicating your agreement to receive an email confirmation with a link to set a password.

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g) Click the "Register" button to proceed.

2) If Email is Unregistered:

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- a) Check your email for a message from the Kansas Bowhunters Association, then follow or copy/paste the link provided in your browser to set your password.
 - a. Click the "I Agree to receive an email confirmation with a link to set a password."
- b) Click "Register".

c) Click "Reset Password."

3) If Email is Registered:

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If your email is already registered, you will see a pop-up notice in the upper right corner of the screen. If you attempt to login and cannot, then you may need to reset your password. When requesting a password reset, you will receive an email with instructions for the reset.

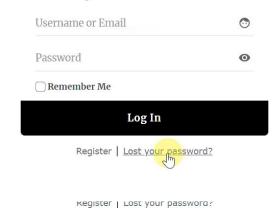
- a) Click "Log In" in the website's navigation menu.
 - a. Provide your username and email address.
 - i. Click "Log In"

OR

b. Click "Lost your password?"



Sign in to Your Account



- c. Provide your username OR email address.
- d. Click "Reset Password"

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e. Check your email for a message from the Kansas Bowhunters Association, then follow or copy/paste the link provided in your browser to set your password.

4) Select Your Membership Type:

- 1. Click on the "Membership" tab in the top menu.
- 2. Review the available membership options:
 - a. One-Time Renewal

Home About Us 🗸 Membership 🗸 Apparel Donate 🗸 Contact Us 🐇 Log In 🗸	
Member Renewal for Youth, One-Time Renewal — \$11.50	Member Renewal for Youth, One- Time Renewal (\$11.50)
Select membership plan	
Member Renewal for Youth, Auto Renewal — \$11.50 Yearly	Be sure to review By-Laws #2 and
Member Renewal for Youth, One-Time Renewal — \$11.50	
Member Renewal for 18+, Auto Renewal — \$26.50 Yearly	#6 before filling out the
Member Renewal for 18+, One-Time Renewal — \$26.50	application.
ander vider cau	• KBA By-Law #2
	• KBA By-Law #6

- i. Pay once for a year of membership.
- ii. You'll receive an email when your membership expires, prompting renewal.
- b. Auto Renewal
 - i. Opt for automatic annual renewal.
 - ii. You'll receive email notifications for card expiration and auto-payment.
- 3. Click the "Renewals" button to continue.
- 4. Choose the membership option that best suits your needs.
- 5. Fill out your application on the right-side bar.
 - a. You can either print and mail the application along with your fees

OR

- b. Fill it out online.
- 6. Under "Account Information," log in using the username/password you created earlier to verify your identity.

Member Renewal for Yo	with, Auto Renewal — \$11.50 Yearly	Member Renewal for Youth, Auto Renewal (\$11.50 Yearly)
Account Inform	ation	Be sure to review By-Laws #2 and #6 before filling out the application.
Logged in as kbaadmin. No	at you? log out	• KBA By-Law #2
		• KBA By-Law #6
First Name*	Last Name	If you would like to become a
KBA	Admin	If you would like to become a member of the Kansas Bowhunters Association:
Payment Inform	ation	Simply click on the link <u>here</u> and fill out the application
1.21		OR
Credit Card (Stripe)	🔯 🌒 VISA 1000000	Print off the application mail it along with your membership fee to the address provided on the form. Your application will be reviewed for approval.
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- 7. Enter your credit card information under "Payment Information."
- 8. Press "Subscribe/Pay" to complete your membership renewal.

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We are thrilled about these enhancements, as they offer you greater flexibility and convenience when managing your KBA membership. We sincerely apologize for any previous inconvenience and appreciate your understanding as we continue to enhance KBA for the benefit of all our members.

If you have any questions or encounter any issues during the renewal process, please don't hesitate to reach out to <u>info@thekbasite.com</u> for assistance.

Thank you for being a valued member of the Kansas Bowhunters Association. We look forward to sharing many more memorable hunting adventures with you.

Best regards,

The Kansas Bowhunters Association Team